RESOURCE UTILIZATION AGREEMENT

The EWD Training and Development Institute maintains a library of resources on behalf of the Economic and Workforce Development Program and for use by community college practitioners in contract education, economic development and workforce development.

The borrower of said materials agrees to the following requirements of use:

1. Use for intended purposes only.
2. No duplication of any materials, videos, books, etc., except as allowed by copyright laws.
3. Return of materials in same condition as received.
   a. Consumable Charts – if used, please replace with new ones
4. Shipping of materials by an approved shipping method with appropriate tracking information (US Priority Mail, UPS, FedEx).
5. Return of materials by the stated return date.

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<th>Title</th>
<th>B = Book</th>
<th>C = Chart</th>
<th>D = DVD</th>
<th>O = Other</th>
<th>F = Facilitator Kit</th>
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Shipping to Info:

Name: ___________________________ Title: ___________________________
Organization: ___________________________ Email: ___________________________
Address: ___________________________ City/State: ___________________________
Zip: ___________ Phone: (____) _______ Fax: (_____ ) _______
Signature: ___________________________ Date: ___________ Due Date: ___________

Return items to:

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(530) 879-9068
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