CTE Data Unlocked EXPERTS

As part of CTE Data Unlocked, 10 consultants will be selected to help colleges use data to support program improvement during the 2016-17 academic year.

Role

CTE Data Unlocked Experts will help to ensure that college practitioners are able to integrate statewide data tools into college processes like program review, accreditation, planning, and advising.

Responsibilities

CTE Data Unlocked Experts will support the delivery of customized technical assistance to community colleges, such as:

- Providing onsite training on how to use the LaunchBoard and other statewide data tools in the context of local program review, planning, accreditation, and advising activities, including:
  - Offering a local version of the CTE Data Unlocked regional training, where participants get an overview of data tools and engage in hands-on exercises
  - Deep-dive training into a specific usage case (program review, planning, or accreditation), where participants do hands-on work to leverage various data tools to relate them to local processes
  - Training with a specific department or program where participants examine outcomes in various data tools
  - Training with student services professionals, faculty, and deans on using employment data for educational planning and to strengthen support services

- Giving technical support to pull and format data from statewide data tools for local and regional processes like program review, planning, or accreditation

- Offering technical support to develop a CTE profile for the college that documents the following information for high-enrollment programs: participation levels, student characteristics, milestone attainment, success outcomes, and employment and earnings data, benchmarked against regional and statewide figures

- Providing technical support to examine TOP code assignments and to identify data points that are missing from the LaunchBoard, leading to recommendations on how to improve data quality in statewide tools
Qualifications

CTE Data Unlocked Experts should be:

- Experienced with California community college processes such as program development, advising, program review, accreditation, and planning
- Comfortable working with and explaining data on students and their outcomes
- Willing to travel to provide hands-on support at 5-10 different colleges
- Focused on building local capacity for data usage
- Familiar with the LaunchBoard Program Snapshot and the Student Success Scorecard

CTE Data Unlocked Experts will be assigned to technical assistance projects based on their areas of expertise. For example, some experts will be selected to support technical activities like pulling data, whereas other will be selected to provide training. CTE Data Unlocked Experts are not expected to have skills in all possible technical assistance topics.

Training

All CTE Data Unlocked Experts must attend a two-day orientation to prepare for providing technical assistance. The orientation will be June 28-29, 2016 in Sacramento. Travel, meals, and lodging costs will be covered.

Compensation

Each CTE Data Unlocked Expert will be assigned to provide ten hours of support to 5-10 colleges, and will be paid a flat fee of $2,500 for each college. All travel costs will also be covered.

Applying to be an Expert

Applications can be filled out at: https://www.surveymonkey.com/r/DataUnlockedExperts

In addition, applicants should email a copy of their resume to Kathy Booth (kbooth@wested.org).

Applications are due to on May 1, 2016. All applicants will be notified about their acceptance status by May 15.

Questions?

Attend a Q&A webinar on Wednesday April 13 at noon. Details are available on the Doing What Matters website here. Or, contact Kathy Booth (kbooth@wested.org).