

Pre-CCCAOE meeting of the Expert Networks

September 26, 2016

Location: Omni Las Palmas, Rancho Mirage

8:30 – 5:00

Supplies:

- Easels and flip chart pads (supplied by the hotel, arranged by Jon through CCCAOE staff)
- Markers (Jim)
- Name tags (CCCAOE)
- Table name tents with role (not planned, don't need)
- Post-Its (Jim)
- Stickers/dots for polling question(s) (Jim)
- Laptop with Internet, projector (Mark's laptop, All other A/V arranged by Jon)
- Food/mocktails (Arranged by Jon, in-room support by Susan)
- Handouts (Jim will bring 20 copies each of the Customizable Solutions plus 50 copies of the agenda)
- Breakout rooms (arranged by Jon)

Meeting Roles:

- Facilitators
- Note Takers
- Time Keeper

Pre Meeting Preparation:

- ECU Team to finalize discussion questions
- Brief speakers on talking points

Proposed Outcomes:

- Solidify faculty participation in the Networks
- Create the Energy Sustainability Network by merging Building Science and Energy Auditing & Analysis
- Establish a working agenda for 2016-17 for each Network
- Identify faculty champions within each Network; begin leveraging their leadership
- Launch "Investment Opportunities" for all three Networks
 - o Clear opportunities and the means for taking advantage of them
 - o Build out the "Engage. Enroll. Employ." model for implementing all Investment Opportunities

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Working Agenda

8:30	Continental Breakfast & Networking		
8:55	Transition		Zero Net Energy video http://www.eeusector.com/students/
9:00	Welcome & Introductions	Jim Caldwell, Sector Navigator	Name, Position, Industry Focus, Region
9:15	Keynote	RADM (retired) Len Hering, CEO of the Center for Sustainable Energy	“Having an Adult Conversation: Setting the stage for tomorrow”. When faced with all the facts it’s hard to imagine that any one angle of approach will solve the problems facing the world we are to leave for our children. It’s time we had a talk.
9:55	Keynote	Model Program: Bill McNamara, Director of the California Conservation Corps Energy Division	Energy Industry Workforce Development - Models for Successful Work/Learn Partnerships Creating sustainable energy industry learning and work experience program opportunities for young adults through the development of extensive energy industry public and private sector partnerships. The CCC's 'Energy Corps' as a successful model for preparing the energy industry's future workforce, while delivering substantial energy savings and reducing GHG Emissions throughout California.
10:35	Break		
	Transition		Campus as a Living Lab Video https://www.youtube.com/watch?v=zLXPWb45_IY
10:50	Introduction to Engage. Enroll. Employ	Facilitator: Jim	Facilitated Discussion about: Engage. Enroll. Employ.
			Open-ended Questions: - What would this effort have to include to assure that it matters to you? - What are the implications of this effort to you? To you being involved in this? - When was the last time you had a program that really engaged students? - What are some strategies you would use to engage with other colleges, with industry and with workforce development boards? - What are strategies you’ve seen that assure completers?

			- What are some strategies you've seen that assure students are employed or find internships right out of your programs?
11:20	Introduction to Strong Workforce Investment Opportunities	Jim	- Explain the model plus research and experience behind it
		Bruce Noble 15 minutes	- Example 1: Curriculum Alignment Draft Questions: - How could you see a process like this working in your college? field? - What are some of the other industry requirements we need to be aligning with? How would you recommend this happening? - What else do we need to know about (people, initiatives, partnerships) that's happening? - Would you like to be involved in moving this forward?
		Jon Caffery 15 minutes	- Example 2: Zero Net Energy Pathway Draft Questions: (ADD BASED ON THOSE ABOVE)
		Jamie 15 minutes	- Example 3: Facility Management Draft Questions: (ADD BASED ON THOSE ABOVE)
		Christie & Jamie 15 minutes	- New Direction: 3 Networks instead of 4: Merged Energy Sustainability Network (ADD BASED ON THOSE ABOVE)
12:30	Lunch		During lunch, capture ideas from the 11:00 session onto a slide or Word document to be handed out to be used during the 3:00 breakout session.
	Transition		BEST Center video https://www.youtube.com/watch?v=zLXPWb45_IY
1:15	Breakout Sessions	Jim to break groups into separate rooms/areas	Applying the Investment Opportunity model in each Network
		HVACR	- Regional pathway development and branding (Bruce) - Three-tier approach to upgrading existing programs (Dave and Mark)
		Lighting & Automation	- Packaged curriculum and trainer (Len & Gregg)

		Controls	
		Sustainability	<ul style="list-style-type: none"> - Facility Management (Jamie) - Title 24 (Jamie) - Multi-discipline Sustainability programs (Christie)
		<p><i>GOAL IS TO ESTABLISH & ENGAGE FACULTY CHAMPIONS AND TO ESTABLISH A WORKING AGENDA FOR 2016-17 FOR EACH NETWORK</i></p>	<p>DRAFT QUESTIONS FOR ALL BREAKOUTS:</p> <ul style="list-style-type: none"> - Start by asking for questions for clarification. - How would you make this relevant to your campus? - What would be needed to assure successful implementation? - What are the implications of this? - What help do/would you need? - Are there efforts in your college that we should know about or people we should connect with to make this successful? - What needs to happen next? (Use post it notes to capture ideas and arrange them by quarter) - How would you like to be involved? [Is there anything in this that would keep you from being involved?] (Add initials next to tasks/groups of tasks)
2:15	Break		Extended break with Mocktails
	Transition		<p>License to Chill video https://www.youtube.com/watch?v=P1sqBI9aPtA</p>
2:45	Feedback	Facilitator: Dave	<p>Feedback from each breakout group</p> <p>QUESTIONS:</p> <ul style="list-style-type: none"> - What are the themes we are seeing across each group? - [Ask those from other breakout groups] Are there efforts in your college that we should know about or people we should connect with to make this successful?] (Capture on post-it notes)
3:15	Breakout sessions (same as 1:15)	<p><i>GOAL IS TO BUILD OUT THE "ENGAGE. ENROLL. EMPLOY." MODEL FOR IMPLEMENTING ALL INVESTMENT OPPORTUNITIES</i></p>	<ul style="list-style-type: none"> - First step is to Review and Prioritize ideas from morning Engage.Enroll.Employ session; Then gain commitment/buy-in. <p>QUESTIONS:</p> <ul style="list-style-type: none"> - Which are the best ideas (the ones you want to see us implement) from our brainstorming this morning that we could apply to our sector? (dot vote) - Which would you want to be involved with? <p>- Strategies for collaboration:</p>

			<p>QUESTIONS: How can we help each other? Keep each other informed and involved? What are the most effective continuing communication strategies? (email, drop box, etc.)</p> <p>- Finalize next steps</p>
4:00	Feedback	Facilitator: Dave	Feedback from each breakout group
4:30	Conclusions and Next Steps	Jim	Summarize themes, celebrate commitments, thank participants. Encourage those with additional ideas to talk with you or others during continuation of Mocktails.
5:00	Adjourn		