

## Program Area: Allied Health

### Award 1: Health Unit Coordinator

*What jobs are you training students for?*

Federal Occupational Codes: Standard Occupational Code (SOC)

#### **1) Medical Records and Health Information Technicians (SOC 29-2071.00)**

Compile, process, and maintain medical records of hospital and clinic patients in a manner consistent with medical, administrative, ethical, legal, and regulatory requirements of the health care system. Process, maintain, compile, and report patient information for health requirements and standards in a manner consistent with the healthcare industry's numerical coding system.

*Sample of reported job titles:* Coder, Health Information Clerk, Health Information Specialist, Health Information Technician (Health Information Tech), Medical Records Analyst, Medical Records Clerk, Medical Records Coordinator, Medical Records Director, Medical Records Technician (Medical Records Tech), Registered Health Information Technician (RHIT)

*What do students learn in your program?*

Federal Program Codes for Awards: Classification of Instructional Program (CIP)

Crosswalk	Gainful Employment	Financial Aid	Veterans Program	Accreditation	Recommended Change
51.0707	No data from the college	No data from the college	No data from the college	No data from the college	

**1) Health Information/Medical Records Technology/Technician (CIP 51.0707)**

A program that prepares individuals, under the supervision of health information administrators and other professionals, to construct medical records and clinical databases, perform manipulations on retrieved data, control the security and quality of records, and supervise data entry and technical maintenance personnel. Includes instruction in clinical and biomedical science data and information requirements, database management, data coding and validation, information security, quality control, health information content and structure, medical business procedures, and legal requirements.

*What do students learn in each program?*

State Program Codes for Awards: Taxonomy of Program (TOP)

Crosswalk	Current	Recommended Change
11223.00	1208.30	

**1) Health Information Technology (TOP 1223.00)**

Compilation and maintenance of medical records, development of statistical reports, coding of diseases and operations, maintenance of indexes, and handling of requests for medical records information.

**2) Health Facility Unit Coordinator (TOP 1208.30)**

Procedures and techniques for the administrative and clerical support of a nursing unit in a hospital or other health care facility.

*What do students learn in each course?*

State Program Codes for Courses: Taxonomy of Program (TOP) Codes and SAM Codes

Course Name/Number	Control Number	TOP Code	Recommended Change
SAM A			
SAM B			
Health Facility Coordinator	CCC000105501	1208.30	
SAM C			
Medical Terminology		1208.30	
SAM D			
SAM E			

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