

CTE EF 40% Application DRAFT

Part 1: Criteria for Funding

Please read and review the State's Budget language governing the use of these funds before completing this application.

(1) \$50,000,000 of the funds appropriated in Schedule (17) shall be provided on a one-time basis to create greater incentive for California Community Colleges to develop, enhance, retool, and expand quality career technical education offerings that build upon existing community college regional capacity to respond to regional labor market needs. Funds may be used for equipment, curriculum development, professional development, and other related costs necessary to develop, enhance, retool, and expand quality career technical education offerings.

(2) The Chancellor of the California Community Colleges shall allocate these funds to the community college regions based on a formula that factors in the total number of full-time equivalent students, including full-time equivalent students in career technical education courses. The Chancellor of the California Community Colleges shall, in consultation with community colleges within each region, designate either the district then serving as the fiscal agent for the regional consortia or an alternative district to serve as the fiscal agent for these funds.

(3) The funds shall be distributed by the fiscal agent to the California Community College districts within the region for career technical education programs that are developed with industry input, matched by industry resources, and adopted by faculty upon certification by the regional consortia. The courses or programs of study for which the funds are requested shall meet all of the following criteria:

(A) Be for occupations and sectors that are demonstrated to be in demand in the regional labor market.

(B) Be for occupations for which regional production of employees is insufficient to meet labor market demand.

(C) Demonstrate regional alignment of program and curricula.

(4) Priority for funding shall go to programs that meet all of the criteria listed in paragraph (3) and that meet one or more of the following criteria:

(A) Are in priority sectors identified by the region.

(B) Are in emerging sectors identified by the region.

(C) Are articulated with K-12 or four year institutions.

(5) Individual colleges and districts shall be responsible for identifying eligible programs and their faculty, implementing courses and programs to meet regional capacity needs, participating in regional coordination efforts, articulating with K-12 and four year institutions, and submitting outcome data to the Chancellor of the California Community Colleges.

(6) The regional consortia shall be responsible for certifying labor market demand with input from regional employers and essential workforce and economic development partners, prioritizing investment of funds according to industry sections and occupations, and ensuring regional coordination.

(7) The district designated as the fiscal agent in each region shall be responsible for distributing the funds to each district within its region following certification by the regional consortia that the courses and programs submitted by the districts and colleges for funding meet the criteria listed in this subdivision (f).

(8) The Chancellor of the California Community Colleges shall be responsible for administering the distribution of funds to the fiscal agents for each region and monitoring progress toward meeting regional and statewide career technical education needs."

You will be asked to certify that your use of funds meets ALL of the following three criteria:

- (A) Be for occupations and sectors that are demonstrated to be in demand in the regional labor market.
- (B) Be for occupations for which regional production of employees is insufficient to meet labor market demand.
- (C) Demonstrate regional alignment of program and curricula.

In addition, you will be asked to certify that you gave priority consideration to courses/programs that meet all the above and one or more of the criteria below:

- (A) Are in priority sectors identified by the region.
 - (B) Are in emerging sectors identified by the region.
 - (C) Are articulated with K-12 or four year institutions.
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Part 2: Participating Colleges, Contacts

District Acting as Lead College for this Proposal

Region District belongs to: *drop down with 7 regional consortia (North/Far North ...)*

Economic Subregion District belongs to: *drop down with economic subregions*

District:

Address:

City: State: Zip:

District Superintendent/President (or authorized designee):

District: Phone:

Title: Fax:

Email Address:

Responsible Administrator:

District: Phone:

Title: Fax:

Email Address:

Project Director (Person Responsible for conducting the daily operation of the grant):

District: Phone:

Title: Fax:

Email Address:

Person Responsible for Submitting Reports:

Phone:

District:

Title:

Fax:

Email Address:

District Chief Business Officer (or authorized designee):

District: Phone:

Title: Fax:

Email Address:

Person Responsible for Budget Certification:

District: Phone:

Title: Fax:

Email Address:

Other Participating Colleges

Allow as many entries as user requires

Region District belongs to: *drop down with 7 regional consortia (North/Far North ...)*

Economic Subregion District belongs to: *drop down with economic subregions*

College:

District:

Primary Contact:

Title:

Phone:

Email Address:

Part 4: Proposal Overview

1. Title

Provide a descriptive title for your program. *70 characters maximum*

2. Total amount requested:

2.a. Is this proposal being submitted to multiple regions?

yes/no if no, continue to 3, if yes, continue to 2.b.

2.b. Indicate the amount of money requested from and for each region

Region	Amount Requested
North/Far North	
Bay	
Central/Mother Lode	
South Central Coast	
San Diego/Imperial	
Inland Empire	
Los Angeles/Orange County	

3. Select the TOP codes for the program area proposed for funding:

(CTE TOP Codes drop down menu)

4. Provide a brief overview to your proposal.

Include a description of the labor market your proposal targets, how your proposal demonstrates or builds regional alignment of programs and curricula; and how your proposal develops, enhances, retools, and/or expands quality career technical education offerings.

250 words maximum

5. What Regions will be served by your proposal?

Drop down of list of Regional Consortia Regions

6. What Economic Subregions will be served by your proposal?

Drop down of list of Economic Subregions

7. Describe the intended impact on students and the labor market with this investment

200 words

Part 5: Labor Market Analysis

1. Industry Sector

DROP DOWN

*Not a Priority or Emergent Sector**

Advanced Manufacturing

Advanced Transportation & Renewables

Agriculture, Water, & Environmental Technologies

Energy (Efficiency) & Utilities

Global Trade and Logistics

Health

ICT/Digital Media

Life Sciences/Bio-Technology

Retail/Hospitality/Tourism

Small Business

* If your proposal does not serve an emergent or priority sector it will be essential to document in the regional alignment section how your programs are articulated with K-12 or four year institutions in order to obtain priority consideration.

2. Provide a brief description of the industry sector, occupational cluster, or occupations that your proposal targets:

100 words ?

3. The CTE Enhancement Fund requires that funded proposals meet the following criteria

(A) Be for occupations and sectors that are demonstrated to be in demand in the regional labor market.

(B) Be for occupations for which regional production of employees is insufficient to meet labor market demand.

Describe how your proposal meets these criteria. In your explanation describe:

- the occupations targeted, providing SOC codes (available through Onetonline.org) unless the proposal targets a broad range of occupations
- the geographic areas of the labor markets your proposal will serve
- the labor market demand and supply for the occupations you are targeting **in the areas** you are serving
- the difference between supply and demand and how your proposal will assist in closing the gap

400 words?

4. Please cite the sources of labor market information that informed this proposal.

100 words

5. Please fill in the table below for each occupation and for the service area you specified in your response to #3. If more than 5 occupations, please select the 5 most important occupations.

Occupation Title					
SOC Code					
Number Employed in 2013					
Number projected to be employed in 2016					
Projected annual openings* over the 2013-2016 time period.					
Starting hourly wage (10th percentile hourly wage)					
Median hourly wage					
Annual labor market supply from community colleges					
Total annual labor market supply from all sources					
Annual Demand - Supply All Sources					
Projected increase resulting from proposal, if any, in community college contribution to meeting the labor market demand					

*Annual openings includes openings created by workers separating from an occupation permanently, retirements for example.

6. Commentary on above table. (An opportunity to explain any unique aspects of your labor market information.)

100 words?

Part 6: Regional Alignment

1. Describe how your proposal builds upon and utilizes existing assets within the regions you will be serving. (Existing regional partnerships, SB1070 efforts, AB86, CPT, TAACCT, WIB/WIA, Industry Partnerships)

200 words

2. Describe how your proposal will build the capacity for increased alignment of community colleges with regional workforce development needs.

200 words

3. Describe how your proposal utilizes and/or builds articulations with K-12 and four-year colleges.

200 words

Part 7: Industry Engagement

1. Describe how industry was engaged in the development of this proposal?

200 words

2. Describe the industry match your proposal will provide, if any. Priority will be given to proposals with industry match.

Source of Match	Type of Match	Value of Match

3. Comments on Industry Match

100 words

4. Please list the names of employers who will be actively engaged and/or directly served by this proposal.

Employer Name	How Engaged or Served

Part 8: Faculty Engagement

1. Describe how faculty was engaged in the development of this proposal and how they will be engaged in its execution.

200 words

Part 9: Metrics

1. What Momentum Points should be monitored to determine whether this investment is effective?

<http://extranet.cccco.edu/Portals/1/WED/WEDDRFA/TAP-ContEd/5-AppD-CommonMetricsandAccountabilityMeasures.pdf>

DROP DOWN

2. How will improving performance on these momentum points impact program completion, job placement, and wage advancement?

100 words

3. How will you measure your impact on the momentum points?

4. How will you use this measurement to improve performance?

100 words

Part 10: Budget

1. Categories of Expenditures Check all that apply

Equipment

Curriculum Development

Professional Development

Industry Engagement

Regional Alignment

K-12, 4-Year Articulation

Marketing

Other

Describe:

2. Proposed Budget (Total budget if proposal is being submitted to multiple regions)

Object of Expenditure	Classification	Funds Requested
1000	Instructional Salaries	
2000	Non-Instructional Salaries	
3000	Employee Benefits	
4000	Supplies and Materials	
5000	Other Operating Expenses and Services	

6000	Capital Outlay	
7000	Other Outgo	
Total		

3. Budget Detail - Standard grant budget detail sheet

Part 11: Certification

Please certify to the California Community Colleges Chancellor's Office and the Regional Consortia the use of these monies is in accordance with the State Budget language in Part 1. The Regional Consortium will review the application and certify that you have provided information about the labor market, regional alignment, and articulation that indicates compliance with the State Budget language. The Regional Consortium will also review applications to detect possible problems with oversupply if multiple colleges invest in the same program area without coordination. Your regional project director will be asked by the CCCCCO to re-certify no later than March 15, 2016, that all funds were used in accordance with the aforementioned State Budget Language.

Evidence of a potential use of funds not in accordance with the CTE Enhancement Fund criteria will result in an audit. Expenses not in conformance with the criteria will be required to be repaid to the Chancellor's Office.

All funds must be spent no later than March 15, 2016.

Name of Project Director:
 Check box to certify

Name of college's Chief Business Officer, or Chief Instructional Officer, or Chief Executive Officer:
 Check box to certify

Resource Page

Useful Resources For Completing Application:

FAQ <http://doingwhatmatters.cccco.edu/WEDDGrants/CTEEenhancementFunds.aspx>

Labor Market Research Centers of Excellence
<http://www.coeccc.net/>

Regional Selection of Priority and Emergent Sectors [http://](http://www.doingwhatmatters.cccco.edu/ResourceMap.aspx)
www.doingwhatmatters.cccco.edu/ResourceMap.aspx

Lookup Directory of Deputy Sector Navigators, and Sector Navigators
<http://doingwhatmatters.cccco.edu/ResourceMap.aspx>

Lookup Directory of Regional Consortia leadership and their websites
<http://doingwhatmatters.cccco.edu/WEDDGrants/GranteeRoles.aspx#rc>

Webinar and technical support on the Launchboard [http://](http://doingwhatmatters.cccco.edu/LaunchBoard/Webinars.aspx)
doingwhatmatters.cccco.edu/LaunchBoard/Webinars.aspx

Chancellor's Office Contact
Nick Esquivel, nesquivel@cccoco.edu (916) 445-4670

TABLES REFERENCED FOR DROP DOWN LISTS

Economic Subregions

Northern Coastal
Northern Inland
Greater Sacramento
North Bay
East Bay
Mid Peninsula
Silicon Valley
Santa Cruz & Monterey
Mother Lode
Central Valley
South Central
Los Angeles
Orange County
Inland Empire
San Diego/Imperial

Regional Consortia Regions

North/Far North

Bay

Central/Mother Lode

South Central Coast

San Diego/Imperial

Inland Empire

Los Angeles/Orange County