LaunchBoard Training Options

Free training is available on understanding and using the LaunchBoard in four ways: face-to-face workshops, customized training, remote training, and recorded webinars and videos available at http://doingwhatmatters.cccco.edu/LaunchBoard.aspx. To request training, email launchboard@cccco.edu.

Face-to-Face Workshops

Choose from one of the workshops outlined below.

*note: due to extensive trainings already provided around the state and the availability of recorded webinars on this topic, we no longer offer face-to-face trainings that just walk participants through the features of the LaunchBoard. However this content can be provided as an optional first hour within the workshops described below for those who have not attended previous training.

1) Hands-On Application of LaunchBoard Data

Audience: community college CTE faculty, deans, chairs  
Content: Using a series of common data usage scenarios, participants will have the opportunity to log into their own accounts to find this information and discuss their implications, with support on understanding and interpreting the information shown.  
Requirements: all participants request LaunchBoard log-ins one week prior to training, internet access for all participants, conference phone and projector are set up, and either a computer lab or guarantee that participants will bring their own machines  
Duration: Three hours

2) Using Cal-PASS Plus and the LaunchBoard for Chancellor's Office and California Career Pathways Trust reporting

Audience: community college and K-12 CTE faculty, deans, chairs  
Content: Using a live demo from Cal-PASS Plus, participants will learn how reporting requirements for SB1070 and CCPT will display in Cal-PASS Plus, timeline and requirements for SB1070 and CCPT reporting, how to enter information into Cal-PASS Plus for metrics that are not automatically populated, feasible approaches for improving local data coding  
Requirements: all participants request LaunchBoard log-ins one week prior to training, internet for all participants, conference phone and projector are set up, either a computer lab or guarantee that participants will bring their own machines, and lunch or notification of brown-bag requirements  
Duration: Five hours (including lunch)
3) **Understanding CTE Data Tools**

*Note: this is also available as a recorded webinar*

**Audience:** community college and K-12 CTE faculty, deans, chairs  
**Content:** Overview of CTE data tools including the LaunchBoard, Cal-PASS Plus, CTE Outcomes Survey Query Tool, Salary Surfer, Wage Tracker, and Data Mart, with explanations of the contexts in which practitioners would use each tool, who they are designed for, and how information is displayed  
**Requirements:** internet access for presenter and projector  
**Duration:** 90 minutes

4) **Using the Additional Tracking Tool For Doing What Matter Grants**

*Note: this is also available as a recorded webinar*

**Audience:** Doing What Matters grantees (SB1070, SB1402, Perkins 1B, and CTE Enhancement)  
**Content:** Step by step instructions for how to use the Additional Tracking Tool to capture student-level information on middle school career awareness events, articulated courses, high school and college work-based learning, and college soft-skills training.  
**Requirements:** all participants request LaunchBoard log-ins and Additional Tracking Tool access one week prior to training, internet access is provided for all participants, conference phone and projector are set up, and either a computer lab or guarantee that participants will bring their own machines  
**Duration:** 3 hours

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**Custom Training**

The LaunchBoard team also offers tailored training on the LaunchBoard or California Career Pathways Trust reporting, using the following process:

- Phone call to determine training objectives and audience  
- Review of a draft agenda and sample materials to ensure the training will be on target  
- Requestor sends specific communications to attendees about how to prepare for the session  
- Requestor secures meeting space and equipment appropriate to the training content (e.g., internet access, conference phone, or computer lab)

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**Remote Training**

1) Pre-packaged or customized content can also be provided to a face-to-face meeting via a web conference, with question and answer opportunities to address specific concerns of participants.

2) The following additional workshop can be delivered remotely to face-to-face meetings such as IR Regional Consortia:

**Uploading Data and IR LaunchBoard Training**

*Note: this is also available as a recorded webinar*

**Audience:** institutional research and IT staff, local data upload point people
Content: Participants will receive an overview of the data types within the LaunchBoard, their sources and definitions, implications for IR offices, how to track student-level information on dual enrollment, credit-by-exam, soft skills training, and work-based learning, and how to upload data to the LaunchBoard.

Requirements: ability to log into and project CCC Confer audio and visual interface

Duration: 90 minutes

3) One-on-one phone coaching is also available regarding gathering and reporting metrics.

Online Training

1) Recorded webinars are available on:

Updated Features of the LaunchBoard
The CTE LaunchBoard, a web-based tool supported by the California Community Colleges Chancellor’s Office and hosted by Cal-PASS Plus, provides easily-accessible information on program enrollment, student completion, employment outcomes, and alignment with regional labor market demand. Now that data are loaded for all 112 California community colleges, this webinar:

- walks you through the updated LaunchBoard interface
- clarifies reporting requirements for Doing What Matters grantees
- explains how to upload data and get technical assistance to support data gathering
- describes functionality that will be available later in the year

Understanding CTE Data Tools
California community colleges have access to many data tools to inform decision-making about CTE programs. This session provides an overview of tools including the LaunchBoard, Cal-PASS Plus, Salary Surfer, Wage Tracker, the Data Mart, and the CTE Outcomes Survey. In addition to clarifying who each tool is for and what it offers, you’ll learn about specific ways to use these tools to support activities like program review, advising, and program planning.

Avoiding Islands of Data
Leverage the LaunchBoard tool for grant data collection. High school graduation is not the end of a student’s educational journey. Some level of postsecondary credential or degree is the new baseline. Avoid islands of data in reporting on the performance of grants by joining this webinar and learn the common task platform used by most community colleges and a significant number of high schools.

2) Videos are available on:

Additional Tracking Tool Video
See step-by-step instructions on how to use the Additional Tracking Tool, including setting up events, uploading data, and managing information.

Building More Comprehensive Measures of Workforce Training Success
This four-minute video explains why including factors such as wage gain, employment retention, and third-party certification would better capture the full range of career and technical education outcomes.
How Workforce Pathways Shape College Outcomes and Earnings Gains
This eight minute video examines the multiple types of workforce training offered by community colleges and their associated earnings gains, as a means of documenting the value of both short-term and long-term educational pathways.