



CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE

eAlert

DOING WHAT MATTERS FOR JOBS AND THE ECONOMY

Division of Workforce and Economic Development

Release of Vacant Sector Navigator RFA Retail/Hospitality/Tourism "Learn to Earn"

The Division of Workforce and Economic Development is pleased to announce the following re-release of the Sector Navigator RFA for Retail/Hospitality/Tourism "Learn to Earn" Sector **ONLY**. This release has a 4-week turn around and is a two-step process. **NOTE:** If an applicant has previously applied for the Deputy Sector Navigator grant for Retail/Hospitality/Tourism "Learn to Earn" sector, they may also apply for the Sector Navigator Grant. If successful in both competitions, the applicant will be asked to choose which grant/role they wish to accept.

Step One: In order to be eligible to submit an application an Intent to Apply Letter (see attached template) must be submitted electronically to: sectornavigator@cccco.edu no later than **Thursday, May 30, 2013 by 5 p.m.**

Step Two: The Sector Navigator Application must be completed and submitted electronically using all the resources specified below to: sectornavigator@cccco.edu no later than **Monday, June 17, 2013 by 5 p.m.**

Sector Navigator Grant RFA with Appendices

NOTE: All dates and instructions within this memo and attachments supersede instructions of the original RFA in the areas of:

- Sector Navigator (Sector Available for Re-release);
- Intent to Apply Letter Requirement ([view template](#));
- Questions and Answers Timeframe (The Chancellor's Office will answer additional clarifying questions received by Tuesday, May 21, 2013. All answers will be posted by Thursday, May 23rd at the http listed below); and
- Calendar of Key Dates ([view calendar](#)).

<http://extranet.cccco.edu/Divisions/WorkforceandEconDev/WEDDRFAs.aspx>

Sector Navigator Bidder's Workshop Webinar (February 6th)

NOTE: A Bidder's Workshop and Clarifying Questions are available at the links below.

<http://www.cccconfer.org/MyConfer/OpenArchives.aspx?ShowType=Webinars>

Sector Navigator Clarifying Questions

<http://extranet.cccco.edu/Portals/1/WED/WEDDRFA/SecNav/SecNav-BiddersConferenceClarifyingQuestions-2-12-13.pdf>

Accountability FAQs

<http://extranet.cccco.edu/Portals/1/WED/WEDDRFA/CommonMetricsFAQ3-28-13.pdf>

Action/Date Requested:

Step One: Electronically submit the Intent to Apply Letter by **Thursday, May 30, 2013 no later than 5 p.m.** to: sectornavigator@cccco.edu.

Step Two: Complete the grant application using the *Request for Applications: Instructions, Terms and Conditions Sector Navigator Grant, 2013-14* and related Appendices and follow the instructions below.

1. Applications must be **submitted electronically in one email**
(No separate e-mails with pieces of applications will be accepted and no hard copy of materials will be sent.)
2. All documents are to be submitted via WORD or PDF format and must be received via electronic submittal by **Monday, June 17, 2013 no later than 5 p.m.** to: sectornavigator@cccco.edu
3. The subject line of your e-mail should read:
WEDRFA2013-Sector Navigator [Retail/Hospitality/Tourism 'Learn and Earn' Sector]
4. Applications e-mailed to any address other than listed above will not be accepted.
5. Please address all questions to: **Abigail Singleton:** asifrit@cccco.edu; (916) 322-4285

Regards,

Van Ton-Quinlivan, Vice Chancellor

Workforce & Economic Development Division

Chancellor's Office, California Community Colleges

1102 Q Street, 4th floor executive offices, Sacramento, CA 95811

916-327-5492 or vtquinlivan@cccco.edu

For appointments, please contact Gary Alexander: 916-445-2949 or galexander@cccco.edu.



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